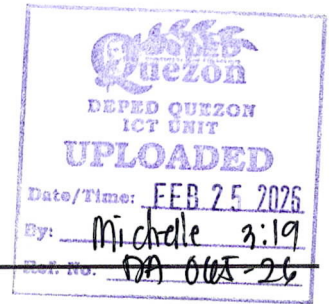




Republic of the Philippines
Department of Education
REGION IV-A - CALABARZON
SCHOOLS DIVISION OF QUEZON PROVINCE



DIVISION ADVISORY NO. 065, s. 2026
February 23, 2026

In compliance with DepEd Order (DO) No. 8, s. 2013, this advisory is issued not for endorsement as per DO 28, s. 2001, but only for the information of DepEd officials, personnel/staff, and the concerned public.
(Visit www.deped.gov.ph.)

**RALMEX OPPORTUNITY SKILLS DEVELOPMENT SERVICES
COMPUTER DEVELOPMENT TRAINING**

The **RALMEX Opportunity Skills Development Services Computer Development Training** will visit secondary schools to introduce their program and give questionnaires to be answered by the students.

Participation of learners and teachers from public and private schools shall be **purely voluntary** and will not hamper instructional time in compliance with the provisions of DepEd Order (DO) No. 012, s. 2025, titled Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith and the policy on off-campus activities stated in DO 66, s. 2017.

This is also subject to the **no-collection policy** as stated in Section 3 of Republic Act No. 5546 also known as An Act Prohibiting the Sale of Tickets and/or the Collection of Contributions for Whatever Project or Purpose from Students and Teachers of Public and Private Schools, Colleges and Universities (Ganzon Law), issued in DO 19, s. 2008, and reiterated in DepEd Memorandum No. 041, s. 2024.

For more information, please refer to the attached letter.

cid-ims/ chm/ 02/ 23/ 2026

DEPEDQUEZON-TM-SDS-04-011-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Contact No.s: (042) 784-0366 | (042) 784-0164 |
(042) 784-0391 | (042) 784-0321
E-mail Address: quezon@deped.gov.ph
Website: <https://quezon.deped.gov.ph>



RALMEX OPPORTUNITY SKILLS DEVELOPMENT SERVICES

M.L. QUEZON ST. BARANGAY SAN DIEGO POBLACION, GUMACA, QUEZON

Contact #: 0917-136-6254 / 0938-444-3323

Email Address: ralmex2014@gmail.com

February 03, 2026

To: DR. ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent
Department of Education
Division of Quezon Province

Dear Dr. Bautista,

Greetings!

Our institution is engage in the Computer Development Training Program for the students under the secondary level within your division. In so doing, we respectfully seek your conformity for us to introduce our program and to give questionnaires to be answered by the students in different schools within your division. The exam will last for not more than 15 minutes or during vacant period.


Thereafter, we will visit the parents of students who passed the exam in their respective houses. If the parents showed their intention to enroll their child in our computer program, we will train the students for a very least and affordable fee on a weekly basis, through accredited I.T. institution. ***This is purely voluntary on the part of the student's parents and not compulsory.***

The program will only last for sixteen (16) weeks. Two (2) hours every session and will be held only during weekends. After the said program our partner I.T Institute will issue a certificate of completion and soft copy of module to every students who attended and completed the program. This certificate can be used as an additional credential for their employment, if they want too.

With these, student's skills in computer science and technology will be more enhanced and developed. This Computer Development Training Program will definitely of great help and can be used as their tool in their future endeavor, be it in employment or business venture, the program is also big help and favorable to low income families to get the computer education at a relatively low cost.

Hoping for your kind consideration and approval.

Respectfully yours,


Alex M. Andes
President



Republic of the Philippines
Department of Education
REGION IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

1st INDORSEMENT

September 12, 2023

Respectfully returned to **Mr. Alex M. Andes**, President, RALMEX Opportunity Skills Development Services, with the information that this Office interposes no objection to the attached request letter, provided that the following conditions will be taken into consideration:

1. Proper coordination and presentation of this indorsement letter to School Head;
2. Appropriate action on this request may depend on School Head's discretion;
3. "Time – On – Task – Policy" (no disruption of classes and interference of regular school activities) shall be observed;
4. Participation of learners to this activity shall be strictly on voluntary basis; *and*
5. Safety and health protocols shall also be observed.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

ict/wbp/09/12/2023

DEPEDQUEZON-TM-SDS-04-012-003



"Creating Possibilities, Inspiring Innovations"

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